

Multiple- entry Business visit visa for maximum 15 days only

1. Apply Multiple entry Business visa approval from Immigration department of Indonesia and enclosed the copy.
2. Invitation letter on the letter head of Indonesian company address to Consulate General of the Republic of Indonesia, Mumbai. Indonesian sponsor company must give brief profile of their company with Indian applicant designation in his company and passport detail. Photocopy of KTP Card of the signatory of invitation letter, he/she must be Indonesian National only, he/she should mention her/his name with the designation with his/her mobile nos.

Invitation letter giving detail of the applicant, purpose of visit, days of Stay (maximum stay only for 15 days, entry and exiting date as per Air tickets, who's will be responsible for his food and accommodation and Indonesia company takes guaranty of him while when he is Indonesia.

Encl. Tentative program of applicant when he is in Indonesia with date, time. Agenda of meeting and address of meeting place, contact person name and mobile nos.
Enclosed photocopy of KTP card of signatory of Invitation and Tentative programme, he/her name and designation with mobile number on the invitation. He/she has to be an Indonesian only.
3. Covering letter on the letter head of Indian company give brief profile of the company, applicant details, responsibility of applicant in Indonesia and request to issue the Business Multiple entry visa, request to issue multiple entry business visa with date of entry to Indonesia and date of exit from Indonesia, match as per air ticket.
4. Covering letter by the applicant on the plain paper (other than the covering letter on the letter head of company). In this letter applicant have to giving his/her detail residential address with the contact detail, and the company where he works (if) detail address, contact detail and his position. Who's going to take responsibility of his/her when in Indonesia, purpose of visit and request to issue Multiple entry business visa as per date of Air tickets.
5. Confirm Air-return tickets and Hotel confirmation for those days in Indonesia.
6. Copy of Aadhar Card or Indian Govt. issued Election card of the applicant.
7. Visa form can download from www.kjrmumbai.net/consular/consular.htm please affix one colour photograph.
8. The Indian Passport which is issued from the Jurisdiction of Indonesia consulate, Mumbai only they can apply to this mission.
Jurisdiction of Consulate General of The Republic of Indonesia, in Mumbai are Maharashtra, Gujarat, Goa, Daman-Diu, Tamil Nadu, Telagana, Andhra Pradesh, Kerala, Karnataka, Pondicherry and other rest state issued passport have to submit their visa application to Embassy of Indonesia, New Delhi