

## Requirement for visa

### Requirement for WORK / JOINING SPOUS / JOINING PARENT / JOINING CHILDREN

All the documentation as per given on website:  
<http://www.kirimumbai.net/consular/consular.htm>

Invitation letter on the letter head of Sponsor company giving brief profile of the company and giving brief detail of the total working employees foreigner and Indonesian in that company. Detail of the person whom they are inviting what kind of job/position will be given. Responsibility of Indonesian company for food, accommodation and salary and the photo copy of signatory of invitation KTP.

Trading business licence (SIUP) of Indonesian Company.

Tax payer's registration number (NPWP) of Indonesia Company.

Company deed / contract of establishment and related ministry approval of Indonesian Company.

Indonesian Company registration certificate.

Approval letter from labour ministry of Indonesian (TA01) of the company and applicant.

### Other than work visa with immigration approval.

#### Single entry Business visa for 60 days with immigration approval

- i. invitation from Indonesian Sponsor Company with brief profile of company KTP of signatory, propose of visit and responsibility of Indonesian company.
- ii. Covering letter by the Indian company give brief profile of the company, applicant detail, responsibility of applicant in Indonesia and request to issue the business visa for 60 days.
- iii. Covering letter by the applicant on the plain paper, giving his detail residential address with the contact detail, and the company where he works detail address in Indonesia, purpose of visit and request to issue 60 days Business visa.